



The St. Lucia Chamber Of Commerce Industry & Agriculture

Serving Members and the Community since 1884

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COMPETITIVENESS THROUGH LINKAGES REQUEST FOR QUOTATIONS (RFQ) - RFQ 18

1. BACKGROUND:

The St. Lucia Chamber of Commerce Industry & Agriculture's (SLCCIA) Competiveness Through Linkages (CTL) Project is funded by the EU Banana Support Programme 2006 titled Economic Diversification (EU-ED) B-21.03.18, EuropeAid/127214/M/ACT/LC and implemented by the Business Development Unit (BDU). The Project runs until December 2011 and provides business advisory and other services to Client firms to increase sales. The CTL Project assists Clients to increase sales, investment and employment by identifying and removing inhibiting constraints.

The Competiveness Through Linkages will implement a wide range of activities over the period designed to;

- Enable businesses to compete more effectively and to successfully integrate into the world economy;
- Strong backward and forward linkages in the agricultural, manufacturing and services sector;
- Increase business for SMEs in rural areas with special attention on linkages with other sectors with expended use of ICT;
- Increase in new business formation and
- Increase trade, investment and employment
- Sales generation for firms receiving assistance tailored to removing constraints;
- More enhanced private sector knowledge of the demand driven application resulting in increased exports across sectors;
- Immeasurable benefits to be gained by the rural SME from increase in orders and production that the assistance will cause to take place;

2. THE CLIENT

The Client was established in 2006 and the company registered in February 2010. The Client specializes in the production of frozen and cooked pastries, gourmet breads, cakes and muffins that make up the Client's line of 39 products. The Client's clientele includes supermarkets, caterers, school canteens and individuals. The Client has three full time employees.

There has been increased demand for the Client's products from supermarkets on the island and an indication to purchase by a soon to be opened supermarket. A pre-condition to supplying these buyers is that the Client's products meet the packaging and labeling standards set by the St. Lucia Bureau of Standards. The Client has complied with the St, Lucia Bureau of Standards requirement for packaging and labeling but is constrained by the lack of finance to facilitate the printing of the labels required.

SLCCIA-CTL has agreed to assist the Client in the printing of its labels to meet the increased demand.

3. DESCRIPTION OF GOODS TO BE SUPPLIED

The objective of this Request for Quotation is to assist the Client in the printing of product labels that meet St. Lucia Bureau of Standards (SLBS) requirement for product packaging and required by the buyer(s). The Specialist will undertake the following specific tasks:

1. Deliver to the Client the following product labels:
 - a. Thirty nine thousand (39,000) SLBS approved four colour 3 x 7 product labels U/C Matte Adhesive;
 - b. Provide evidence of receipt by the Client of the labels.

4. DELIVERY TIME LEVEL OF EFFORT:

The goods should be available for delivery within 30 days of the order being confirmed.

5. QUALIFICATIONS:

The Supplying Firm must meet EU rules of nationality.

6. SUBMISSION DATE:

Quotations must be received before 4:30 PM Eastern Caribbean Time on Tuesday 11th May 2010. Please submit the quotation in both hard and soft copy to:

Allan Perry Thomas
Project Manager
The Competitive Through Linkages Project
St Lucia Chamber of Commerce, Industry & Agriculture
P. O. Box 482, Castries, St Lucia

athomas@stluciachamber.org

7. TERMS OF THE BID

This is a RFQ only, and in no way obligates the CTL Project to either award a subcontract or pay for any cost incurred by the applicant for expenses incurred in submitting a quotation.

Offer must remain valid for not less than ninety (90) calendar days after the offer deadline.

Any additional information or clarification relating to this RFQ may be submitted via email to Allan Perry Thomas at athomas@stluciachamber.org