



Award for Excellence in Human Resource Development

AWARD DESCRIPTION - The award for Excellence in Human Resource Development recognizes an organization's success in organizational structure, operations and profit maximization as a direct result of the approach to the development of Human Resources.

ENTRY CRITERIA - This award will go to the organization demonstrating progressive and proactive approaches to achieving excellence in: Human Resource Planning & Development, Recruitment and selection processes, Training & Development, Compensation, Motivation & incentives practices, and Innovative employee retention practices.

GUIDELINES FOR SUBMISSION - If you wish to submit type written answers to your questions, or you require additional space to complete your answers, please attach by staple or paper clip any additional continuation sheets, making sure to clearly number each response with the relevant question to which it relates.

<i>Entrant Details</i>	
First Name	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other _____
Last Name	
Job Title	
Contact Address	
	Postal Address
Telephone No.	Fax No.
Mobile/Cell phone	
Email	
Company Details Please complete these details as you would wish them to appear on any publicity or literature	
Full Company Name	
Address	
	Postal Address
Website	
Type of Company	Small Business <input type="checkbox"/> Medium Enterprise <input type="checkbox"/> Large Corporation <input type="checkbox"/>
	Other
Nature of Business	Sector
Number of Employees	

Information provided within this application form or on additional continuation sheets will be disclosed to the judges on a strictly confidential basis and used exclusively for the purpose of judging The St. Lucia Business Awards. The St. Lucia Business Awards cannot return any documentation provided for submission.

1. Please give a brief description of your business in less than 50 words.

2. Please describe why this entry should be recognised for excellence in Human Resource Development in less than 400 words. Applicants must clearly demonstrate all processes and policies geared towards achieving excellence in Human Resource Development.

3. How does the Human Resource Development focus create competitive advantages for the organisation? (less than 250 words)

4. Describe the steps taken to create and maintain an excellent environment for workers to operate within. (less than 250 words)

5. How has the financial performance of the organization (or any other measurable indicators) improved over the last 18 months as a result of your company's focus on Human Resource Development. Include, if available, any evidence of sales, profit growth, market share or cost savings to support the entry.

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6. Please provide the following information:

Chief Executive (name only)

Managing Director (name only)

Press/PR (name and contact no)

DECLARATION

I hereby certify that the information given in this entry form is correct.

Name:

Position:

Signed:

Date:

RULES OF ENTRY

1. Each entry must be submitted on a fully completed application form (or copy thereof). (Please note: additional pages and supporting documents may also be attached, but the organizers take no responsibility for their safe-keeping and cannot return submissions).
2. The judges' decision will be final and no correspondence will be entered into before or after the judging unless feedback has been requested and paid for at the time of entry.
3. The entry must be received at the offices of the Chamber of Commerce Industry and Agriculture by the closing date of December 2, 2011.
4. The organizers are not liable for any costs incurred by applicants during their judging process.
5. Once a company is announced as a finalist, it cannot withdraw from the competition.

All entries should be sent to:

The St. Lucia Chamber of Commerce, Industry
& Agriculture
P.O. Box 482
Vide Boutielle
Castries
Saint Lucia

Or email info@stluciachamber.org